

Personal Details

TITLE:	<input type="checkbox"/> Mr <input type="checkbox"/> Miss <input type="checkbox"/> Mrs <input type="checkbox"/> Ms			
FIRST NAME			OTHER GIVEN NAME (S)	
FAMILY NAME			DATE OF BIRTH (DD/MM/YY)	
Town of Birth			Country of Birth	
Citizenship	<input type="checkbox"/> Australian Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/> NZ Citizen <input type="checkbox"/> Non-Australian citizen/resident			
RESIDENTIAL ADDRESS				
SUBURB/TOWN		STATE		POST CODE
IS THIS YOUR POSTAL ADDRESS?	<input type="checkbox"/> YES <input type="checkbox"/> NO			
POSTAL ADDRESS				
SUBURB/TOWN		STATE		POST CODE
EMAIL ADDRESS				
HOME PHONE		WORK PHONE		MOBILE
Gender	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE			
Have you previously enrolled with Redmako Learning?	<input type="checkbox"/> YES <input type="checkbox"/> NO			

Student Details

Indigenous Status :	<input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait <input type="checkbox"/> Islander <input type="checkbox"/> Both <input type="checkbox"/> Neither			
What language do you speak at home?				
How well do you speak English?	<input type="checkbox"/> Very Well <input type="checkbox"/> Reasonably Well <input type="checkbox"/> Not very Well			
Do you hold a Health Care Card or concession card?	<input type="checkbox"/> YES <input type="checkbox"/> NO			
Do you have any pre-existing learning difficulties, disabilities or other conditions, which may inhibit your learning or ability to undertake study in your chosen course?	<input type="checkbox"/> YES <input type="checkbox"/> NO			
If YES please tick any applicable boxes and provide details of the required support.				
<input type="checkbox"/> Hearing/Deaf <input type="checkbox"/> Learning <input type="checkbox"/> Vision <input type="checkbox"/> Physical <input type="checkbox"/> Mental <input type="checkbox"/> Medical Condition <input type="checkbox"/> Intellectual <input type="checkbox"/> Acquired brain impairment <input type="checkbox"/> Other				
<hr/> <hr/>				

Employment and Education History

Employment

Are you currently employed?	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Unemployed <input type="checkbox"/> Employer
Of the following, which best describes your reason for undertaking this course? Choose one and tick the box.	<input type="checkbox"/> To gain employment <input type="checkbox"/> To develop my existing business <input type="checkbox"/> To make a career change <input type="checkbox"/> To get a better job/promotion <input type="checkbox"/> To start my own business

Education

Have you COMPLETED any previous study?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If YES, Name & level of Qualification
Are you currently enrolled and attending school?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If YES, Name of School
What year have you completed?	<input type="checkbox"/> Year 9 <input type="checkbox"/> Year 10 <input type="checkbox"/> Year 11 <input type="checkbox"/> Year 12	

Redmako Learning Obligations

Redmako Learning will perform the services in a diligent manner and to the standard of skill and care expected of a Registered Training Organisation in accordance with the Standards for National Vocational Education and Training Standards governed by the Australian Skills and Quality Authority (ASQA)

Privacy Notice

Under the Data Provision Requirements 2012, Redmako Learning is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER). Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by Redmako Learning for statistical, administrative, regulatory and research purposes. Redmako Learning may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER. Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:
 - populating authenticated VET transcripts;
 - facilitating statistics and research relating to education, including surveys and data linkage;
 - pre-populating RTO student enrolment forms;
 - understanding how the VET market operates, for policy, workforce planning and consumer information; and
 - administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted. NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

Privacy Statement: Vocational Education and Training Reform Form

The training provider is required to provide the Department of Education, Training with a copy of this form which will be used for vocational education and training administration. The information collected on this form may contribute towards the Queensland Certification of Education and will be used for the purpose of the Education (General Provisions) Act 2006 and the Education (Queensland Studies Authority) Act 2002. In addition, the information may be used for planning, communication, research, evaluation and marketing activities undertaken by the department. Your personal information may be disclosed by the department to Australian Government and State Government agencies, including the National Centre for Vocational Education and Research, Queensland Studies Authority and Education Queensland.

If you need further information, ask us about why we are collecting your personal information on this form, how it will be used and to whom it will be disclosed.

Would you like to receive advice on support services, equipment and facilities which may assist? (If available) YES NO

Student Signature: _____

Date: _____

Client Obligations

The client will as soon as practicable, or as required make available to Redmako Learning all relevant instructions and information and answer queries made by Redmako Learning in relating to Redmako Learning requirements in connection with this application.

Terms and Conditions

The parties recognise the need to maintain independence and confidentiality of information, particularly in respect of work undertaken. Redmako Learning agrees that the information provided by the client will be used exclusively, and only to the extent necessary, for the specified purpose and not for any other purpose.

- I understand that this is an enrolment form with Redmako Learning for me to obtain qualification/s through a learning pathway. I understand and accept that there will be fees that will need to be paid before commencement.
- I am aware that I can access the Redmako Learning Student Handbook at www.redmako.com.au which explains my rights and the expectations of being a student with Redmako Learning. This section also covers cancellations and fees, refund policies and procedures.
- I declare that, to the best of my knowledge, the information on this form and supporting evidence supplied by me is true and correct. I understand it is an offence to provide false and misleading information.
- I have read, understood and agree with these statements and conditions.
- I confirm that all information is correct. I have read, understood and agree with these statements and conditions.

Student Signature: _____

Date: _____

Unique Student Identifier – Permission form

Information for students

The Student Identifiers Act 2014 was passed and proclaimed on 27 June 2014. From 1 January 2015 students undertaking nationally recognised VET courses will need to have a USI to receive their statement of attainment or qualification. This USI will stay with the student for life and be recorded with any nationally recognised VET course that is undertaken.

For more information please go to the USI website; <https://www.usi.gov.au/>

Protection of student privacy

Protecting the privacy and security of information is a priority in the design of the Unique Student Identifier (USI) initiative. Both the legislative framework and the design of the national ICT system include safeguards in relation to the storage, access and use of student information. For more information please go to the USI website; <https://www.usi.gov.au/>

Applying for a USI

Your USI must be provided to Redmako Learning before a person can receive a statement of attainment or qualification. Alternatively Redmako Learning can apply on your behalf. If you would like us to complete this process on your behalf please sign the authority below.

- I give my permission for Redmako Learning to apply for a Unique Student Identifier (USI) on my behalf.

OR

- I already have a Unique Student Identifier (USI)

Unique Student Identifier: _____

Student Signature: _____

Learner Unique Identifier

Please record your LUI number: _____

Applying for a USI

Your USI must be provided to Redmako Learning before a person can receive a statement of attainment or qualification. Alternatively Redmako Learning can apply on your behalf. If you would like us to complete this process on your behalf please sign the authority below.

I give my permission for Redmako Learning to apply for a Unique Student Identifier (USI) on my behalf.

OR

I already have a Unique Student Identifier (USI)

Unique Student Identifier: _____

Student Signature: _____

Learner Unique Identifier

Please record your LUI number: _____

Course Selection

10118NAT – Diploma of Social Media Marketing

Training Commitment Contract

I. Group rules and Expectation

All parties agree to:

- Arrive 5 minutes before training session commences to ensure all parties are ready to commence on time.
- At all times to be friendly, show patience and respect in regard to each other's opinions and contributions
- I will listen carefully and not use offensive language during training or when communicating via electronic media.
- Give full maximum participation and cooperation during practical training session
- Ensure I am completing my assessment items and activities within the agreed time frame.
- I will respect confidentiality, and not share personal information about other people in the training session.
- Communication via email through Student training portal or mobile phone text.
- Provide timely communication in regard to any difficulties or problems for attending scheduled session to my trainer and store owner.
- Respect my trainers time and provide a minimum of 48 hours' notice via text message, directly to your trainer if unable to attend any scheduled session.
- If unable to attend a training session and the notice is less than 48 hours, trainee must immediately notify the trainer via text message or calling and leaving a voice message on trainers mobile.
- Ensure Mobile phones are switched off or on silent during training sessions

II. Conflict Resolution Statement

- Any disputes arising during the training program I will discuss with my trainer in an open and honest manner. Every attempt will be made in a fair and equitable way to reach a mutually acceptable agreement to resolve the issue. If this dispute cannot be resolved by a majority decision within one week, then I agree to advise the store owner and seek mediation if necessary.
- I agree to abide by these conditions as outlined in the Training Commitment Contract. I agree that if I do not provide appropriate notice when unable to attend training sessions that any future training sessions may need to be scheduled with another trainer.
- In the event of repeated failure to comply with these rules I understand that Redmako provide notice in writing to my employer and or my parents Redmako of these breaches. In addition, Redmako may also notify the Department of Education, Training and Employment of my failure to make reasonable progress.

Student Signature: _____

Date: _____

Diploma of Social Media Marketing Tuition Fee is \$4,995. (This includes your Virtual Reality headset)

Payment Options

Instalments

Description	Authorized Amount	When Payable
25% Enrolment Fee	\$ 1,248.75	UPON ENROLMENT
Remaining Balance split into 3 equal payments	\$ 1,248.75	due each 10 weeks of the course

PayRight – Zero Interest Payment Plans

Our Course & Careers Advisors will help create your PayRight account and activate your repayment plan within 2 minutes. Choose however you wish to pay: Weekly, fortnightly or monthly from 6 up to 24 months.

Sample computation:

Course Fee	\$4,995
Deposit 10%	\$499.50
Repayment Period	24 months
Weekly Repayment	\$47.56

*Weekly repayments are inclusive of establishment, account keeping, and payment processing fees.

Study Loans

Please invite StudyLoans to conduct an eligibility assessment before activating my loan application.

Direct Debit Payments

Description	Authorized Amount	When Payable
ENROLMENT FEE	\$ 500.00	UPON ENROLMENT
40 WEEKLY PAYMENTS	\$ 112.38	commences on the first day of classes and continues weekly thereafter for 40 weeks

Other

Enrolment Fee Deposit \$499.50 Payable:

Upfront Payment Plan

If Payment Plan for Deposit:

Frequency: Weekly Fortnightly Monthly

Term Amount

Balance of Tuition Fees \$4,495.50

Direct Debit Payment Plan for Balance of Tuition Fees

Frequency: Weekly Fortnightly Monthly

Term Amount

*For information on our Refund Policy, please see www.redmako.com.au > About > Refund Policy

Student Signature: _____

Date: _____

RTO Details	
RTO Trading Name	Redmako Learning
RTO National Code	40700
RTO Address	Unit 12/ 23 Breene Place, Morningside, QLD 4170
Email	admissions@redmako.com.au
Phone	1300 857 806

MEDIA CONSENT

- I confirm the accuracy of the information contained within this form and that I own the intellectual property rights in any Copyright Material provided to Redmako Learning Pty. (which includes but is not limited to one, some, or all of the following: sound recordings, artistic work, written work, film, name, photograph/image, or any other item).
- By signing this form I give Redmako Learning Pty. permission to create, adapt, use, publish, retain or reproduce in any form (in whole or in part):
 - > my name, my occupation, my age and any other personal information agreed by me in writing (Relevant Information);
 - > my image and/or any recordings of me which may include photographs, videos, film, or sound recordings (Recordings); and
 - > my Copyright Material.
- I acknowledge and agree that any Recordings, Copyright Material or Relevant Information may be used in any medium including but not limited to (i) education and training materials including examples, demonstrations, videos, photographs, and other works; and (ii) public relations, commercial, advertising or promotional purposes which includes but is not limited to undertaking these purposes in the following mediums: newspapers, testimonials, electronic direct mail, magazines, brochures, flyers, posters, social media, television advertisements, radio advertisements, videos or other multimedia and websites including any Redmako Learning Pty. website.
- I acknowledge and agree that Redmako Learning Pty. is under no obligation to provide any Recordings, copies of my Copyright Material or use of my Relevant Information to me for review or approval prior to use.
- I agree that the rights granted to Redmako Learning Pty. pursuant to this form are perpetual and that I will not receive any payment, royalty, or other consideration (whether monetary or otherwise) from Redmako Learning Pty. (or any other person) in connection with the creation, use, adaption, publication, reproduction or storage of the Recordings, my Copyright Materials or my Relevant Information.
- By signing this form, I agree to release and forever discharge Redmako Learning Pty. and its agents, officers and employees, from any and all claims and demands arising out of or in connection with the use of any Recordings, Copyright Material and Relevant Information by Redmako Learning Pty. in including but not limited to any and all claims for invasion of privacy, defamation or financial compensation.
- The consent provided under this form is effective from the date this form is signed. I acknowledge that I may later modify or revoke this consent by notice in writing to admin@redmako.com.au I understand that after Redmako Learning Pty. has received my notice, Redmako Learning Pty. will not make any new use of the Recordings, my Relevant Information or my Copyright Materials however Redmako Learning Pty. may continue any existing uses.
- I acknowledge I am signing this form of my own free will, on the full understanding comprehension of the terms and conditions (which I have had an opportunity to ask questions in respect of).
- If the individual noted in section 1 is under the age of 18, the undersigned parent/guardian warrants that they are the parent or legal guardian of the individual and have the authority to bind themselves and the individual on the terms set out in this form.

I understand, acknowledge and agree to be bound by the terms set out in this form.

Student's
Signature:

Date:

Parent/Guardian's Signature
(if student is under 18 years of age)

Date:

Parent/Guardian's Name
(if student is under 18 years of age)

PRIVACY STATEMENT

The consent to the recording, use, and disclosure of your personal information and individual work is required in accordance with the Copyright Act 1968 (Cth) and Information Privacy Act 2009 (Qld). Personal information collected may also be disclosed to third parties with your consent or as permitted or required by law. Your information will be stored securely. If you wish to access or correct any of your information, discuss how it has been managed, or have a concern or complaint about the way your personal information has been collected, used, stored, or disclosed, please contact Redmako Learning Pty.